**Expectations**

In order to provide for consistent student feedback regarding courses and instruction—thanks to our upgraded technological capability—NCSSM will now fully implement in the on-line evaluation process, initially developed and approved some three years ago and piloted (by some twenty faculty members) during the final Trimester last year.

It is recognized that the information gained will be based on the input of our adolescent students which may not always reflect a carefully considered assessment. Therefore, any use of the results in regard to a particular course or instructor will only be considered valid within the context of a broader evaluation based on a variety of additional relevant factors.

Beginning in Fall 2007, the new evaluation instrument will be available to students through their Uni-Center account for each course in which they are registered every Trimester. The basic instrument will include the same (15) questions for all courses. Individual disciplines or instructors will be able to ask their students to complete a separate survey of (up to 5) additional questions, if they choose.

Results will be tabulated electronically by course and available to the instructor through her/his Uni-Center account each Trimester. They will be routinely reviewed by the instructor’s Dean (or Director) and available as well to Administrators with supervisory responsibility (i.e. appropriate Vice Chancellor, Chancellor, etc.).

A hardcopy of the aggregate results in each course will be tabulated electronically and included in the Instructor’s performance record annually to replace the current Summary of Student Evaluations, beginning with the 2007-08 academic year. If the Student Evaluation results, combined with other relevant information, indicate areas of sufficient concern, an individual Improvement Plan will be developed by the appropriate Dean and Vice Chancellor in conjunction with the Instructor.

In aggregate, the results for all instructors in all courses will be taken as one measure of student satisfaction with the NCSSM curriculum and instruction.
Basic Instrument

The following questions will be available to students through their Uni-Center account for each course in which they are registered every Trimester. A separate survey (of up to 5 additional questions) relevant to a specific course or discipline also can be made available at the Dean’s or Instructor’s request.

1. I understood the class procedures and published expectations for this course (e.g. grading policy, academic honesty, syllabus, deadlines).
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

2. The goals and objectives for this course were made apparent (i.e. what I was supposed to learn).
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

3. The course materials (e.g. textbooks, assigned readings, labs) were appropriate for the course objectives.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

4. I prepared myself for each class (i.e. completed homework on time, finished all assigned reading, studied regularly for quizzes/tests).
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

5. The instructor was knowledgeable and enthusiastic about the subject matter.
   a. Strongly Agree
   b. Agree
c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

6. The instructor communicated clearly and effectively.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

7. Classes were well organized and functioned smoothly.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

8. Classes included a variety of learning activities (e.g. directed discussion, lecture, group work, labs).
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

9. I was encouraged to ask questions and express my ideas in class.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

10. Academic technology (e.g. computer, calculator, internet, presentation software) was effectively incorporated into class instruction.
    a. Strongly Agree
    b. Agree
    c. No Opinion / Not Applicable
d. Disagree
e. Strongly Disagree

11. The assessment of my learning (e.g. quizzes/tests, essays, projects) was fair and related to the objectives in this course.
    a. Strongly Agree
    b. Agree
c. No Opinion / Not Applicable
d. Disagree  
e. Strongly Disagree

12. I regularly received feedback from my instructor (i.e. graded work, comments) in time to be useful in my learning.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

13. If requested, I received useful assistance from my instructor outside of class.
   a. Strongly Agree
   b. Agree
   c. No Opinion / Not Applicable
   d. Disagree
   e. Strongly Disagree

14. What would you like to see changed in this course?

   [Free Response]

15. What worked really well in this course?

   [Free Response]